

Federal Advisory Committee (FAC) Membership Balance Plan

Please read the [Federal Advisory Committee Membership Balance Plan Guidance](#) prior to completing this form

U.S. DEPARTMENT OF THE INTERIOR
(1) FEDERAL ADVISORY COMMITTEE NAME <i>State the legal name of the FAC</i>
Wekiva River System Advisory Management Committee
(2) AUTHORITY <i>Identify the authority for establishing the FAC</i>
The Committee is established under Section 5 of the Wekiva River Wild and Scenic River Act of 2000 (16 U.S.C. § 1274), and in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., Appendix 2.
(3) MISSION/FUNCTION <i>Describe the mission/function of the FAC</i>
The Committee shall assist in the development of the comprehensive management plan for the Wekiva River System and provide advice to the Secretary in carrying out the management responsibilities of the Secretary under the Wild and Scenic Rivers Act (Act) (16 U.S.C. 1274). The Committee shall have an advisory role only, it will not have regulatory or land acquisition authority.
(4) POINTS OF VIEW <i>Based on understanding the purpose of the FAC,</i> <i>(a) describe the process that will be used to ensure the committee is balanced, and identify the categories (e.g. individual expertise or represented interests) from which candidates will be considered;</i> <i>(b) consider indentifying an anticipated relative distribution of candidates across the categories; and</i> <i>(c) explain how a determination was made to appoint any individuals as Special Government Employees or Representative members</i>
The Committee shall be composed of a representative of each of the following agencies and organizations: 1) The Department of the Interior, represented by the Director of the National Park Service or the Director's designee; 2) The East Central Florida Regional Planning Council; 3) The Florida Department of Environmental Protection, Division of Recreation and Parks; 4) The Florida Department of Environmental Protection, Wekiva River Aquatic Preserve; 5) The Florida Department of Agriculture and Consumer Service, Division of Forestry, Seminole State Forest; 6) The Florida Audubon Society; 7) The nonprofit organization known as the Friends of the Wekiva; 8) The Lake County Water Authority; 9) The Lake County Planning Department; 10) The Orange County Parks and Recreation Department, Kelly Park; 11) The Seminole County Planning Department;

- 12) The St. Johns River Water Management District;
- 13) The Florida Fish and Wildlife Conservation Commission;
- 14) The City of Altamonte Springs;
- 15) The City of Longwood;
- 16) The City of Apopka;
- 17) The Florida Farm Bureau Federation;
- 18) The Florida Forestry Association, and

Other interested parties may be added to the Committee by request to the Secretary and unanimous consent of the existing members.

- 19) The Nature Conservancy.

Representatives and alternates to the Committee will be appointed as follows:

- 1) State agency representatives, by the head of the Agency;
- 2) County representatives, by the Boards of County Commissioners;
- 3) Water management district, by the Governing Board;
- 4) Department of the Interior representative, by the Southeast Regional Director, National Park Service;
- 5) East Central Florida Regional Planning Council, by the Governing Board; and
- 6) Other organizations, by the Southeast Regional Director, National Park Service.

The candidates will be vetted by the White House Liaison and approved for appointment. Formal letters of invitation to serve on the Committee will be extended by the Secretary.

Each member agency, agency division, or organization referred to in the Act shall have one vote and provide one member and one alternate. Committee decisions and actions will be made with consent of three-fourths of all voting members.

Members will be appointed for 4-year terms. Any vacancy on the Committee will be filled in the same manner in which the original appointment was made. All members serve at the pleasure of the Secretary.

(5) OTHER BALANCE FACTORS

List any other factors your agency identifies as important in achieving a balanced FAC

None.

(6) CANDIDATE IDENTIFICATION PROCESS

Summarize the process intended to be used to identify candidates for the FAC, key resources expected to be tapped to identify candidates and the key persons (by position, not name) who will evaluate FAC balance. The summary should:

- (a) *describe the process*
- (b) *identify the agency key staff involved (by position, not name)*
- (c) *briefly describe how FAC vacancies, if any, will be handled by the agency; and*
- (d) *state the membership term limit of FAC members, if applicable*

All members are appointed by the Secretary in accordance with the guidelines described in the establishing legislation.

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Each member agency, agency division, or organization referred to in the Act shall have one vote and provide one member and one alternate. Committee decisions and actions will be made with consent of three-fourths of all voting members.

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(7) SUBCOMMITTEE BALANCE

Subcommittees subject to FACA should either state that the process for determining FAC member balance on subcommittees is the same as the process for the parent FAC, or describe how it is different*

**This is relevant to those agencies that require their subcommittees to follow all FACA requirements.*

Subcommittees are not subject to FACA because they are not providing advice directly to a Federal Officer of the Department of the Interior. All advice or work products go directly to the parent Committee for review, consideration and deliberation at a FAC meeting before being submitted to the Department of the Interior through the DFO.

(8) OTHER

Provide any additional information that supports the balance of the FAC

None.

(9) DATE PREPARED/UPDATED

Insert the actual date the Membership Balance Plan was initially prepared, along with the date(s) the Plan is updated

January 10, 2012.